

**Department**

Robbins College of Business & Entrepreneurship

**Job Posting Title**

Chair, Department of Management

**Job Description**

The Robbins College of Business and Entrepreneurship at Fort Hays State University is seeking applicants for Chair of the Department of Management. The position is a 12-month, tenure-track appointment at the Professor or Associate Professor rank. The successful candidate will have a distinguished record of teaching, research, and service with an understanding and appreciation for on-campus and online methods and practices. The Chair will have excellent communication and organizational skills, value diversity, have demonstrated leadership abilities, and understand the needs of faculty, staff and students.

**Consideration of Candidates:** Consideration of candidates will begin November 5, 2023 and continue until the position is filled.

**Required Application Documents:**

Qualified candidates should submit a single PDF containing:

- Cover letter addressing experience, qualifications, and how the applicant is suited to the position;
- Current curriculum vitae;
- Statement (150-word maximum) that describes your experiences working with students and staff from diverse backgrounds and explains how your experiences have reflected and formed your commitment to diversity, equity, and inclusion;
- The names and contact information of at least three professional references.

**Minimum Qualifications:**

- Doctorate degree from an area within the department: general management, human resource management, entrepreneurship, production operations management, business law or a closely related field.
- Demonstrated excellence in teaching, scholarly accomplishments, and service reflective of levels expected of an associate or full professor.

**Preferred Qualifications:**

- Record of successful academic administrative experience including both fiscal and supervisory responsibilities;
- Demonstrated success with student recruitment and retention initiatives;
- Experience in formalized assessment;
- Record of external funding through grants and/or fundraising;
- Demonstrated success with online education.
- Experience with external partnerships.

- Strategic Planning

**Responsibilities:** The Chair of the Department of Management reports to the Dean of the Robbins College of Business and Entrepreneurship. The Chair is responsible for the overall management and operation of the department, including:

- Management of the department budget and other financial resources;
- Overseeing course scheduling and curriculum management;
- Initiating and facilitating high-quality academic programs, certificates, partnerships, and other on-campus or online education opportunities;
- Leading annual program assessment;
- Performing faculty and staff performance and merit reviews;
- Leading student recruiting and retention efforts for the department;
- Promoting inclusion and diversity within the department, college, and university;
- Teaching 6 credit hours per semester and 3 credit hours during the summer. Courses may include introductory courses as well as advanced courses in specialized areas, and may be taught through on-campus or online modalities;
- Ensuring department initiatives align with University and Regents strategic plans;
- Participating in college and university service activities;
- Engaging in appropriate scholarly activity.

**Rank:** Professor or Associate Professor

**Appointment Date:** Negotiable, not later than July 1, 2024

**Priority Application Deadline:** November 5, 2023

**Benefits:** Competitive benefit package

<http://www.fhsu.edu/humanresourceoffice/Prospective-Employees/>

**Candidates requesting additional information about this search may do so by contacting the search committee at:**

Dr. Dosse Toulaboe, Search Chair

Chair of the Department of Economics, Finance and Accounting

Email: dtoulabo@fhsu.edu

**About the Department:** The Department of Management is one of four departments in the Robbins College of Business and Entrepreneurship and offers outstanding undergraduate and graduate instruction. It offers degree programs and certificates on-campus, through distance learning, and through the university's partnership programs around the world. It also provides portions of the BBA and MBA core coursework. For more information visit:  
<http://www.fhsu.edu/management/academic-programs/>

**Community of Hays**

FHSU is located in Hays, a vibrant college town of approximately 20,000, located halfway between Kansas City and Denver on Interstate 70. Hays is the regional center for education, health care, professional services, shopping, culture, and recreation for the western half of Kansas. The community boasts excellent recreational programs and facilities, including the comprehensive Center for Health Improvement, Hays Aquatic Park, Smoky Hill Country Club, Hays Municipal Golf Course, and extensive walking, running, and biking trails. Hays is within 45 minutes of two large lakes that offer great opportunities for boating, fishing, and camping. The Hays Municipal Airport provides connecting service to Denver with several flights daily. The Hays community is home to excellent Pre-K and K-12, public and private schools. With over 60 restaurants, major retail outlets, a low unemployment rate, and very short commute times, the city provides a safe, welcoming, low-cost, high-quality living environment for the residents who call "Hays, America" home.

**Notice of Non-discrimination** – Fort Hays State University is an Equal Opportunity Employer and does not discriminate on the basis of gender, race, religion, national origin, color, age, marital status, sexual orientation, genetic information, disability or veteran status.

**Background Check:** Final candidate will have consented to and successfully completed a criminal background check.

**Notice to KPERS retirees applying for a position:** Recent legislation changes working-after-retirement rules for both you and your employer if you go back to work for a KPERS employer. Please contact your KPERS representative or [www.kpers.org](http://www.kpers.org) for further information on how this might affect you.